

S U S A N

C O M B S

TEXAS COMPTROLLER *of* PUBLIC ACCOUNTS

P.O. Box 13528 • AUSTIN, TX 78711-3528



July 20, 2010

Dear School District:

This is a reminder that the deadline for companies to return the *Biennial Progress Report Form* to the school districts was July 15 and that the date for school districts to return the *Biennial Progress Report Form* and the *Biennial School District Cost Data Request* to our office is Aug. 15. These forms play a critical part in the state's efforts to evaluate and monitor the Texas Economic Development Act. If these reports are not submitted to the Comptroller in a timely manner, the company and district will be noted as "non-responsive" in the upcoming report to the Legislature.

Additionally, in previous correspondence, we had indicated that the *Annual Eligibility Report* (Form 50-772) should be retained by the district. We have now been asked to collect these reports, as well. Please forward the *Annual Eligibility Report* to our office, in addition to the documents noted above. If your district chose not to use the Comptroller's form 50-772 to verify eligibility, please forward the pertinent information used to determine compliance.

Lastly, please remember that Tax Code Chapter 313 directs the Comptroller's office to post each substantive document on the agency's website and requires that the school district provide a link on its website to the location of those documents posted on the Comptroller's website. If your district has not done so, please establish a link from your district website to the following website at www.texasahead.org/tax_programs/chapter313/applicants/.

You may send questions to chapter313@cpa.state.tx.us or contact Jenny Hicks in our Local Government Assistance Division at (800) 531-5441, ext. 3-4794. Thank you for your assistance with this important task; your efforts will assist the Texas Legislature when it convenes in January 2011.

Sincerely,

Robert Wood
Director of Local Government Assistance and Economic Development

cc: Jenny Hicks