

Acquisition of Surplus Property

Federal and State Surplus Property

The Federal and State Surplus Property programs are administered by the Texas Facilities Commission (TFC).¹ Each program has its own law, rules, and procedures.²

Federal

State agencies, political subdivisions, and certain nonprofit organizations are eligible to receive federal surplus property through TFC. Participating groups must be approved by TFC as eligible according to federal regulations to receive donated property.

The federal surplus property program operates on a cost recovery basis; it is not funded by the legislature. Participants pay a handling fee, which is a fraction of the original acquisition cost, to obtain property through the program.

Federal surplus property is distributed through two districts in Texas. The North District is located in Fort Worth and the South District is located in San Antonio. Each regional office operates a warehouse where surplus property is collected, sorted, and stored prior to distribution. Participating organizations can send authorized representatives to either warehouse to inspect and obtain property. Opportunities also exist for participating agencies to pick up property at government locations that may be located at a site more closely to them than a district warehouse. TFC publishes a complete inventory of federal property on its website at: <http://portal.tfc.state.tx.us/surplus/federal/>. Further information may be obtained by calling the Federal Surplus Property Program at (512) 475-3705.

State

State agencies that have surplus property are required to list it on the Comptroller of Public Accounts website for 10 business days. During that time only eligible entities, including other state agencies, political subdivisions, and approved assistance organizations can obtain the property. A list of available surplus property and state agency contacts is available on the Internet at the following address: <http://www.texasahead.org/lga/surplus/>. The list is updated nightly.

During this 10-day period, the agency that owns the property determines the price, if any, for each item. State agencies have priority over all other eligible entities during the 10-day period. If no state agency requests the property, the first political subdivision or assistance organization that commits to the price is entitled to the property.

State agencies and political subdivisions automatically qualify to receive surplus

property. Assistance organizations interested in obtaining surplus property are required to apply for program eligibility with the TFC. If TFC approves an assistant organization's application, it will be eligible to receive property from all state agencies for a period of two years, unless otherwise specified. After two years assistance organizations must re-apply to participate in the program.

The Application for Assistance Organizations form is located on the TFC website at:

<http://www.tfc.state.tx.us/communities/supportserv/prog/statesurplus/assistance-organization-eligibility>. A list of approved assistance organizations is located on the TFC website at:

<http://www.tfc.state.tx.us/communities/supportserv/prog/statesurplus/approved-assistance-organization>.

For additional information, call the Surplus Property Program at 512-463-2688.

Retail Storefronts

The State of Texas operates retail storefronts for the sale of state surplus property to the public in the following locations:

Austin District

6506 Bolm Road
Austin, Texas 78721
Phone: 512-463-1990

Fort Worth District

2826 North Beach Street
Fort Worth, TX 76111-6201
Phone: 817-831-6767

San Antonio District

2103 Ackerman Road
San Antonio, TX 78219-3017
Phone: 210-661-2381

Inventories can be found at the Surplus Property section of the TFC website under Retail Store/Locations and Inventories.

State agencies may obtain property priced at less than \$200 for official use from the storefront locations free of charge. State agencies may obtain property priced at more than \$200 for official use for half price.

For additional information on the State Surplus Storefronts, call 512-463-1990.

Legal Authority:

[1 - Texas Government Code, Title 10, Subtitle D, Chapter 2175](#)

[2 - Federal Surplus Property: Texas Government Code, Title 10, Subtitle D, Chapter](#)

[2175, Subchapter G](#) and 40 USC

§484; [Title 34, Texas Administrative Code, Chapter 20.](#)

[State Surplus Property: Texas Government Code, Title 10, Subtitle D, Chapter 2175,](#)

[Subchapter A thru F; Title](#)

[34, Texas Administrative Code, Chapter 20.](#)

SECTION 2.1

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