



Appendix 7B

DISCLOSURE STATEMENT FOR PURCHASING PERSONNEL

INSTRUCTIONS

1. The disclosure statement must be submitted by purchasing personnel prior to the award of any major contract.
2. This statement must be submitted even if you answer "no" to questions 1 and 2 in part 2.
3. A copy of this statement should be submitted to the administrative head of the state agency.
4. A new or amended statement must promptly be filed with the parties listed in step 3 of these instructions whenever there is new information to report under Texas Government Code, Section 2262.004.

PART 1: GENERAL INFORMATION

Name of business entity being considered for award of a major contract:

Filer's Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

PART 2: DISCLOSURES

Definition: (Texas Government Code, Section 2262.004) Purchasing personnel *includes an employee of a state agency who makes decisions on behalf of the state agency or recommendations regarding: (A) contract terms or conditions on a major contract; (B) who is to be awarded a major contract; (C) preparation of a solicitation for a major contract; or (D) evaluation of a bid or proposal.*

A major contract is a contract with a value of at least \$1 million. (Texas Government Code, Section 2262.001(4))

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Disclosure requirements for purchasing personnel of a state agency. (Texas Government Code, Section 2262.004)

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Printed Name: _____ Job Title: _____

Purchasing personnel of a state agency must disclose information regarding certain relationships with, and direct or indirect pecuniary interests in, any party to a major contract with the state agency prior to the award of a major contract.

1. Do you directly or indirectly own or control more than a 10 percent interest or pecuniary interest with a value exceeding \$25,000 in a business entity this is under consideration for an award of a major contract with you agency?

No Yes If yes, please explain in detail the nature of such relationships. (Attach additional sheets as needed.)

2. Do you have a relationship with an employee, partner, a major stockholder, a paid consultant with a contract of at least \$25,000 with the business entity under consideration for an award of a major contract, or other owner of the business entity that is related within a degree described by Government Code, Section 573.002?

No Yes If yes, please explain in detail the nature of such relationships. (Attach additional sheets as needed.)

I hereby attest that all information provided above in questions 1 and 2 are complete and accurate to the best of my knowledge. I acknowledge my responsibility to submit promptly a new or amended disclosure statement to the party listed in step 3 of the instructions if any of the above information changes.

Purchasing
Personnel
Signature _____

Date: _____

Printed Name: _____ Date: _____

Purchasing personnel of a state agency must disclose information regarding certain relationships with, and direct or indirect pecuniary interests in, any party to a major contract with the state agency prior to the award of a major contract.

1. Do you directly or indirectly own or control more than 10 percent interest or pecuniary interest with a value exceeding \$25,000 in a business entity that is under consideration for an award of a major contract with your agency?

No Yes If yes, please explain in detail the nature of such relationships. (Attach additional sheets as needed.)

2. Do you have a relationship with an employee, a partner, a major stockholder, a paid consultant with a value exceeding \$25,000 with the business entity under consideration for an award of a major contract, or other owner of the business entity that is related within a degree described by Government Code, Section 573.002?

No Yes If yes, please explain in detail the nature of such relationships. (Attach additional sheets as needed.)

I herby attest that all information provided above in questions 1 and 2 are complete and accurate to the best of my knowledge. I acknowledge my responsibility to submit promptly a new or amended disclosure statement to the party listed in step 3 of the instructions if any of the above information changes.

Purchasing
Personnel
Signature _____ Date: _____

.....
Printed Name: _____ Date: _____

Purchasing personnel of a state agency must disclose information regarding certain relationships with, and direct or indirect pecuniary interests in, any party to a major contract with the state agency prior to the award of a major contract.

3. Do you directly or indirectly own or control more than 10 percent interest or pecuniary interest with a value exceeding \$25,000 in a business entity that is under consideration for an award of a major contract with your agency?

No Yes If yes, please explain in detail the nature of such relationships. (Attach additional sheets as needed.)

4. Do you have a relationship with an employee, a partner, a major stockholder, a paid consultant with a value exceeding \$25,000 with the business entity under consideration for an award of a major contract, or other owner of the business entity that is related within a degree described by Government Code, Section 573.002?

No Yes If yes, please explain in detail the nature of such relationships. (Attach additional sheets as needed.)

I herby attest that all information provided above in questions 1 and 2 are complete and accurate to the best of my knowledge. I acknowledge my responsibility to submit promptly a new or amended disclosure statement to the party listed in step 3 of the instructions if any of the above information changes.

Purchasing

Part 3: SIGNATURE AND DATE

I hereby acknowledge receipt of the State Agency uniform nepotism Disclosure Form signed by the purchasing staff member(s) indicated above.

Administrative Head
Of Agency Signature: _____ Date: _____

Printed Name: _____