

Travel Agency Fees - Current Contract Rates

Below are the State of Texas negotiated rates for the contracted travel agency vendors. These tables display the domestic and international rates and other fees for the reservation and ticketing services on contract.

Line Item Detail		Per Transaction Fees			
Company Name		National Travel Systems		Shorts Travel Management, Inc.	
Type	Description	On-Line Booking	Full Service Booking	On-Line Booking	Full Service Booking
Domestic	Airline ticket only	\$ 4.99	\$ 12.99	\$ 2.00	\$ 14.50
	Car reservation only	\$ 4.99	\$ 5.99	\$ -	\$ 3.00
	Hotel reservation only	\$ 4.99	\$ 5.99	\$ -	\$ 3.00
	Rail ticket only	\$ 4.99	\$ 12.99	\$ 2.00	\$ 20.00
	Bus ticket only	\$ 4.99	\$ 12.99	\$ 2.00	\$ 20.00
	***Flat fee for booking any combination of airline, car rental, lodging, rail and bus ticket.	\$ 4.99	\$ 12.99	\$ 2.00	\$ 14.50
	Group Tickets: Per person flat fee for group tickets (a group is defined as 10 or more tickets issued for the same origin and destination and for the same travel dates).	N/A	\$ 12.99	\$ 20.00	\$ 20.00
	Ticket exchange fee	\$ -	\$ -	\$ 5.00	\$ 5.00
	Ticket refund fee	\$ -	\$ -	\$ 5.00	\$ 5.00
International	Airline ticket only	\$ 4.99	\$ 19.99	\$ 2.00	\$ 35.00
	Car reservation only	\$ 4.99	\$ 5.99	\$ -	\$ 10.00
	Hotel reservation only	\$ 4.99	\$ 5.99	\$ -	\$ 10.00
	Rail ticket only	\$ 4.99	\$ 19.99	\$ 2.00	\$ 15.00
	Bus ticket only	\$ 4.99	\$ 19.99	\$ 2.00	\$ 15.00
	***Flat fee for booking any combination of airline, car rental, lodging, rail and bus ticket.	\$ 4.99	\$ 19.99	\$ 2.00	\$ 35.00
	Group Tickets: Per person flat fee for group tickets (a group is defined as 10 or more tickets issued for the same origin and destination and for the same travel dates).	N/A	\$ 19.99	\$ 25.00	\$ 25.00
	Ticket exchange fee	\$ -	\$ -	\$ 10.00	\$ 10.00
	Ticket refund fee	\$ -	\$ -	\$ 10.00	\$ 10.00
Miscellaneous / Other	Paper ticket-domestic or international	\$ 12.99	\$ 12.99	\$ 15.00	\$ 15.00
	Express paper ticket delivery fee	\$ 20.00	\$ 20.00	\$ 30.00	\$ 30.00
	Group and meeting planning fees (per person)	\$ 10.00	\$ 10.00	\$ 100.00	\$ 100.00
Fees Not already Described Above	After Hours Service (Per Call)	\$ 16.99	\$ 16.99	\$ 15.00	\$ 15.00
	Professional services fee (per hour) - assistance with account management; IT projects; customization of program for individual agencies; and other projects outside of mandatory scope of RFP.	N/A	N/A	\$ 125.00	\$ 125.00
	Non-GDS Hotel Reservation	N/A	N/A	\$ -	\$ 14.50

***NTS - Clarification for Flat Fee for booking any combination of airline, car rental, lodging, rail and bus ticket (Domestic/International): applies per person, per mode of primary travel. For example, this applies to Air+hotel+car, Rail+hotel+car, or Bus+hotel+car. This does not apply to multiple air/bus/rail tickets on the same PNR.

Alternative Proposals

Short's Travel Online will continue to be enhanced with Premium Services, which can be subscribed to by the the State and/or by individual agencies and/or individual travelers. A menu of Premium Services will be available through a link on Short's Travel Online.